

SSI REFERRAL FORM



THIS FORM IS VALID FOR 6 MONTHS FROM THE DATE THE INITIATING INSTRUCTOR SIGNS THE FORM.

STUDENT INFORMATION

Name _____ Email Address _____ SSI MID # _____
 Address _____ City _____ State _____ Zip _____ Country _____
 Cell Phone _____ Date of Birth _____ Sex M F
 Emergency Contact _____ Relationship _____ Cell _____

PART 1 - INITIATING INSTRUCTOR

"This is to affirm that I am an active SSI Instructor and that this student has satisfactorily completed all required academic and pool/confined water training and passed their final exam and, in my opinion, is capable and ready for their open water training. I also affirm I have issued the SSI Referral Diver Certification through MySSI."

Completion Date of Open Water Diver Academic & Skill Training _____
 Dive Center Name _____
 Initiating Instructor Name _____ Pro Number _____
 Address _____
 City _____ State _____ Zip _____ Country _____
 Work Phone _____ Cell Phone _____
 Fax _____ Email _____
 Initiating Instructor Signature _____ Date _____

- DIRECTIONS**
1. Student must complete all academic, pool training and the final written exam.
 2. The student must be issued the SSI Referral Diver Certification.
 3. **Medical History:**
 - a. Include a copy of the student's *Medical History* form with the SSI Referral form.
 - b. If the student was required to obtain a *Physician's Approval*, provide a copy.
 4. Students must have an SSI Total DiveLog Book, levels 1-3.
 5. Contact the Dive Center/Resort to coordinate the Referral training.

PART 2 - REFERRAL INSTRUCTOR

- DIRECTIONS**
1. Review the Medical History form with the student.
 2. Have the student sign a waiver and release of liability form. Use the form that is provided by your Dive Center/Resort.
 3. Evaluate the students required Open Water skills. Please see page 2, 3 and 4 for a list of the SSI required Open Water Diver skills and descriptions.
 4. Log, sign and stamp all training dives in the student's Total Dive Log.
 5. After all training dives have been successfully completed:
 - a. Sign and initial this form. All pages. Student and instructor must initial pages 3 & 4 next to each skill completed.
 - b. Return original completed form to the student.
 - c. Student must return completed form to the Dive Center.

OPEN WATER TRAINING RECORD	DATE	OPTIONAL SNORKEL DIVE	DIVE # 1	DIVE # 2	DIVE # 3	DIVE # 4
	STUDENT					
INSTRUCTOR						

PASS: "I verify that this student has performed the required skills satisfactorily in the open water."
 NOT PASS (Please Describe) _____

I certify that I am an active status instructor with an RSTC affiliated certification agency.
 Referral Instructor Name (Please Print) _____ Instructor Number _____
 Location _____ Phone _____ Email _____
 Agency _____ Referral Instructor Signature _____ Date _____

SSI OPEN WATER DIVER SKILLS

- Please have the referral student show you their digital SSI Referral Diver Certification card or printed certificate prior to conducting any open water training dives. The digital Referral Diver Certification verifies that the student has successfully completed the SSI academic and pool/confined water training with an active status SSI Instructor. This also confirms they have passed the SSI Open Water Diver final exam and have reviewed any missed questions with their Instructor.
- Complete any additional paperwork required by your dive facility, insurance company and certification agency.
- Provided is a list of required skills for SSI Open Water Diver certification. All student open water skills must be personally evaluated by an active status Open Water Instructor or higher.
- SSI Open Water Diver skills must be completed over a minimum of four (4) dives over two (2) days. SSI Standards allow the Instructor conducting the open water training the flexibility to rearrange the skills within the 4 Training Dives to meet student and environmental factors.
- Max Depth – Do not exceed 40 feet/12.2 meters on dives 1 & 2 or 60 feet/18 meters on dives 3 & 4. Max Depth for 10 & 11 year olds is 40 feet/12.2 meters.
- Dive Time – All training dives must be at least 15 minutes long and minimum total bottom time for open water training dives is 80 minutes.
- Students may have been trained using different equipment configurations. If the student is using rental equipment for their open water training dives, please review the equipment they will be using to ensure their comfort and success. For example, weight system, dive computer and alternate air source configurations.
- SSI Professionals teach both methods of Air Sharing to entry-level divers, which are passing the primary regulator and passing the alternate air source. Please review which method the student will be demonstrating prior to conducting the skill in the open water. This communication will ensure everyone's understanding, comfort and success.
- SSI Standards do not require demonstration of Emergency Swimming Ascents (ESA) at open water environment.
- The instructor should use their discretion and choose the appropriate method of entry and exit based on the condition of the dive site.
- If you have any questions about how to evaluate a skill or the SSI Referral process, please contact the SSI Pro Services Department in Boca Raton, Florida at 800-892-2702, or 561-995-6733, or email us at usa@divessi.com. We are available during normal business hours, Monday-Friday, 8:30-5:00 EST.

Thank you for participating in the SSI Referral Diver Program.

IMPORTANT: Please make sure pages 3 and 4 are initialed by both the student and the Instructor conducting the open water skills evaluation.

I have reviewed this page and understand my role and responsibilities.

Referral Instructor Name (Please Print) _____

Referral Instructor Signature _____ Date _____

SSI OPEN WATER DIVER SKILLS

OPEN WATER TRAINING DIVE 1

BRIEFING, PRE-DIVE CHECK AND HAND SIGNALS REVIEW

INITIAL

Instructor | Student | Date

- Scuba system assembly
- Putting on a total dive system
- Pre-dive check

OPEN WATER SKILLS

- Entry
- Snorkel and mask clearing
- Buoyancy check with a total diving system
- Controlled descent
- Neutral buoyancy (diving position)
- Regulator retrieval (arm sweep and alternate)

Mask clearing

- Partial Flood
- Full Flood

Controlled ascent with a buddy

- Safety stop

Establish positive buoyancy at the surface (oral inflation, bobbing method)

- Exit

POST-DIVE EXERCISES

- Scuba unit disassembly

DEBRIEFING AND RECORD KEEPING

- Training record / DiveLog

OPEN WATER TRAINING DIVE 2

BRIEFING, PRE-DIVE CHECK AND HAND SIGNALS REVIEW

INITIAL

Instructor | Student | Date

- Scuba system assembly
- Putting on a total dive system
- Pre-dive check

OPEN WATER SKILLS

- Entry
- Controlled descent
- Neutral buoyancy (diving position)
- Mask removal and replacement
- Stationary air sharing
- Controlled ascent with a buddy

Safety stop

- Exit

POST-DIVE EXERCISES

- Scuba unit disassembly

DEBRIEFING AND RECORD KEEPING

- Training record / DiveLog

SSI OPEN WATER DIVER SKILLS

OPEN WATER TRAINING DIVE 3

BRIEFING, PRE-DIVE CHECK AND HAND SIGNALS REVIEW

INITIAL

Instructor | Student | Date

- Scuba system assembly
- Putting on a total dive system
- Pre-dive check

OPEN WATER SKILLS

- Entry
- Controlled descent
- Neutral buoyancy (diving position)
- Mask removal and replacement
- Air sharing ascent
- Controlled ascent with buddy
- Safety stop
- Rescue skills (approach, cramp removal and tows)
- Snorkel/regulator exchange
- Removing and replacing the weight system (surface)
- Exit

POST-DIVE EXERCISES

- Scuba unit disassembly

DEBRIEFING AND RECORD KEEPING

- Training record / DiveLog

OPEN WATER TRAINING DIVE 4

BRIEFING, PRE-DIVE CHECK AND HAND SIGNALS REVIEW

INITIAL

Instructor | Student | Date

- Scuba system assembly
- Putting on a total dive system
- Pre-dive check

OPEN WATER SKILLS

- Entry
- Free descent
- Neutral Buoyancy (diving position)
- Reciprocal compass course
- Controlled ascent with a buddy
- Safety stop
- Removing and replacing the scuba unit (surface)
- Surface marker buoy (SMB) deployment
- Exit

POST-DIVE EXERCISES

- Scuba unit disassembly

DEBRIEFING AND RECORD KEEPING

- Training record / DiveLog